



Application for SEVIS Program Extension

The Student and Exchange Visitor Program (SEVP) permits program extension for, “compelling academic or medical reasons, such as changes of major or research topics, unexpected research problems, or documented illnesses.” A program extension may not be granted for reasons resulting from academic probation or suspension. International students must apply for a program extension before the program end date stated on their I-20 Form. If you fail to apply for an extension before the program end date, you will be considered out of status and you must apply for reinstatement. At present, program extensions may only be granted for up to one year at a time.

Section 1: To be Completed by Student

Name: _____

Program of Study: _____ Degree Level: _____

Email Address: _____ Phone Number: _____

In addition to having your faculty advisor complete Section Two below, you will be required to submit documentation of financial support for the additional period of time you will need to complete your degree. A GGU DSO will provide you with the estimated expense in Section Three of this form.

Note: If you are requesting an extension because of illness, you will need to submit a letter from a physician or medical professional documenting your medical condition.

Section 2: To be Completed by Faculty Advisor

The student named above is applying for a program extension. Please take the time to answer the questions below:

1. Has the student been making normal progress towards the completion of his/her degree program? Yes ☒ No ☐

2. The student has not yet completed his/her current course of study due to:

- ☐ Change in research topic
☐ Unexpected research problems
☐ The original length of time given to complete studies was not sufficient
☐ Medical Problem
☒ Other compelling academic reasons (please explain): _____

3. Do you recommend that this student be given additional time to continue his/her studies? Yes ☐ No ☐

4. When is the student expected to complete his/her studies? _____
(Month & Year)

Name and Title of Person Completing this Form: _____

Signature: _____

Phone Number: _____ Email Address: _____



GOLDEN GATE UNIVERSITY

Section 3: To Be Completed By GGU DSO

Application for program extension requires proof of financial support for the additional period of time you will need to complete your course of study.

Estimate of Expenses	
Living Expense	\$
Tuition Expense	\$ _____
Total	\$

Living expenses based on: _____

Tuition expenses based on: _____

