

GOLDEN GATE UNIVERSITY

PROCEDURES AND RESPONSIBILITIES FOR CONSORTIUM AGREEMENT

A consortium agreement can apply to all FSA programs. Under a consortium agreement, students may take courses at all eligible schools (approved by GGU) other than the *home* institution and have those courses count toward the degree at GGU.

I Student:

- Please fill out the information at the top of the agreement, including the Golden Gate University degree program in line number one.
- On the chart, you are responsible for filling out: the host institution course prefix and number, course title, number of units, as well as the equivalent GGU course in your degree program that you expect to transfer and substitute this course for.
- You must submit this consortium agreement & acknowledgement form within 3 weeks after the beginning of the term. (Disbursement of financial aid funds may be delayed if the cost of attendance needs to be adjusted due to the increase in enrollment status as a result of the consortium agreement).
- If there is any change in your enrollment status, you must inform the GGU Financial Aid office of the change.
- At the end of the semester, you are required to provide the GGU Financial Aid Office a copy of your official grade signed by the Host school's financial aid department, and forward an official transcript to GGU's Office of Admissions and Student Affairs.

II. Host Institution:

- On the reverse of these instructions is a Consortium Agreement for a Golden Gate University student who is taking courses at your institution. As you know, a student pursuing a degree or certificate program at an eligible institution may receive Title IV financial aid to enroll in transferable coursework at another eligible institution if both institutions sign a financial aid consortium agreement.
- Please provide GGU the tuition costs and all fees related to the consortium courses and the term of the consortium period and the form must be signed by the host's authorized signatory.
- Please inform GGU Financial Aid Office of any changes in the student's enrollment status (e.g. drop or withdraw).

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CONSORTIUM FINANCIAL AID AGREEMENT

Fill out this form and submit it to the Office of Financial Aid. You may also fax it to 415-442-7819. Find out if your classes are eligible for transfer to Golden Gate by checking the Articulation Reference Section at the following URL:
http://www.ggu.edu/admissions_and_costs/admissions/undergraduate/undergraduate_transfer/articulation_references.

STUDENT'S CONTACT INFORMATION

GGU ID: _____ Social Security #: _____ Degree Program: _____

Name: ☐ Mr. ☐ Ms. _____
(Check one) last name first name middle name or initial

Day Phone: _____ E-Mail Address: _____

GGU enrollment period and beginning/ending dates for this consortium agreement:

☐ FALL _____ ☐ SPRING _____ ☐ SUMMER _____

HOST INSTITUTION INFORMATION

Name of institution you want to attend: _____

Address of institution you want to attend: _____

HOST INSTITUTION FINANCIAL AID OFFICE INFORMATION

Contact Name: _____ Title: _____

Phone Number: _____ E-Mail Address: _____

Host Institution's Signature: _____ Date: _____

SECTION TO BE COMPLETED BY								
STUDENT**					HOST INSTITUTION		GGU ASA	
Course Prefix & Number*	Course Title	Number of Credit Units	(Q)uarter or (S)emester	GGU Equivalent or Substitution	Tuition and Fees	Beginning and Ending Dates	(A)pproval or (D)enied	GGU ASA initial & Date
Remarks: _____								

Also attach a copy of the course description for each class and institutional course numbering system if not found in articulation reference section (URL at top of page).

**Completing the consortium agreement does not guarantee approval. **

Student's Signature: _____ Date: _____

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ASA Office: Reviewed by _____ Signature: _____ Date: _____

R & R Office: Completed by _____ Signature: _____ Date: _____

Financial Aid Office: Reviewed by _____ Signature: _____ Date: _____

GGU Acknowledgement of Consortium Agreement Expectations & Responsibilities

STUDENT'S CONTACT INFORMATION

GGU ID: _____ Degree Program: _____

Name: ☐ Mr. ☐ Ms. _____
(Check one) last name first name middle

Please read the following and initial next to each line that you understand the Consortium Agreement expectations & responsibilities.

- _____ I have to be attending GGU at least half-time (6 units for undergraduates, 4 units for graduates) to be eligible for the Consortium.
- _____ Consortium will be granted for continuing students with Financial Aid Eligibility only (no new students).
- _____ I have not been placed on probation (SAP) for 3 semesters preceding the semester I am applying for Consortium.
- _____ I am responsible for providing GGU Financial Aid a copy of my official grade or transcript signed by the Host school's financial aid department.
- _____ I am responsible for informing GGU Financial Aid of any change in my enrollment status.
- _____ I have 3 weeks after the beginning of the semester to submit my Consortium Financial Aid Agreement. After 3 weeks no Consortium Agreement will be processed.
- _____ Disbursement of financial aid funds may be delayed if the cost of attendance is adjusted as a result of the Consortium agreement.
- _____ I am applying for a Consortium Agreement with GGU and can only apply for Title IV funds from GGU (and not the host school).
- _____ I understand that completing the Consortium Agreement does not necessarily mean that the course(s) will be approved. Enrolling in those courses at other institution is at my own risk. I may not be approved for any or all courses.

Student Signature

Date

Counselor Signature

Date