

JANUARY 2025

SPRING TERM



GOLDEN GATE
UNIVERSITY

Academic Affairs Spring 2025 Newsletter

WASC

Senior College and
University Commission

PREPARING FOR THE WASC ACCREDITATION VISIT

Golden Gate University is preparing for a significant milestone in its accreditation process. Information about the visit will be disseminated through the Faculty Newsletter and elsewhere as the accreditation visit nears.

Key Updates:

- **Institutional Report Submitted:** GGU submitted its Institutional Report to WSCUC in October 2024, highlighting accomplishments and identifying areas for improvement. Accomplishments include significant progress in enrollment growth, advancements in shared governance and DEIB, what else? The comprehensive report is available here:
- **Document Requests:** The WASC Visiting Team reviewed the Institutional Report in December and recently requested additional materials, which GGU is currently compiling and will deliver to the Visiting Team in February.
- **Campus Visit:** The Visiting Team will be on campus April 9-11, 2025. A detailed schedule of meetings will be shared soon. Profiles of the Visiting Team members are available .

RECOMMENDATIONS FOR SELF-STUDY

Through the self-study process, GGU identified priorities for improvement.

Key focus areas include:

- **Financial Stability**
- **Enrollment and Retention**
- **Communication and Governance**
- **Diversity, Equity, Inclusivity, and Belonging (DEIB)**
- **Data-Driven Improvements**

This accreditation visit is an opportunity for GGU to showcase its progress and commitment to continuous improvement. Stay tuned for additional updates as the visit approaches!

Save The Date! 

UPCOMING EVENTS:

MARTIN LUTHER KING JR BIRTHDAY - JANUARY 20TH

- Campus will be closed on Jan. 20th , Monday.

2025 CAMPUS WEEK & UPCOMING EVENTS

- **Rubber Duck Derby, Monday, Jan. 13th**
- **National Puzzle Day, Jan. 29th**
- **SGA Valentine's Day Fundraiser Feb. 3-7th**
- **Faculty & Student Awards will be chosen March 7th.**
- **Commencement ceremony is April 27th at Davies Symphony Hall.**
- **The SGA Gala is April 25, venue is TBA.**

- Go to ggu.edu/campus-week for more information and registration.

FACULTY RESOURCE

We are excited to share with you a new feature you will find in your MyGGU portal. The Faculty Resource is now available in the portal with a fresh new look. The Faculty Resource page was created to host information on a breadth of topics including faculty manuals, Human Resources, academics & teaching, and much more.



This space continues to grow with useful information for faculty. If you have any questions or ideas for other information you would like to see under Faculty Resources, please email facultyaffairs@ggu.edu.

“ Together, we will continue to support our students, empower them to achieve their dreams, and ensure GGU remains a leader in accessible, high-quality education.

.” —

-President David Fike

International Student's Club

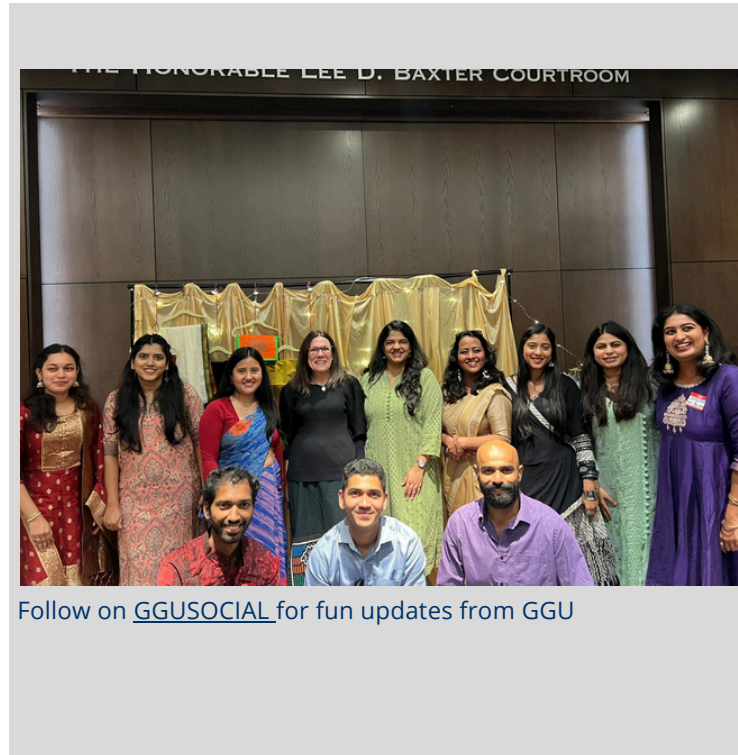
RUNWAY WITHOUT BORDERS

The International Student Club offered an event called “Runway Without Borders” for the last Campus Week in October. Designed to encourage members of the GGU community to share cultural aspects of their origins and educate the community about regional dress and traditions. Students, staff and faculty were encouraged to display their native dress and provide a brief explanation of them to the audience.

The 11 students who “walked the runway” were all attired in regional dress from areas of India; additionally I shared the history of Molass, an art form incorporated into regional dress of Guna people of the San Blas Islands (Panama).

Initially students were reluctant to “ walk the runway” but really got into it. By the end of the event many were up front dancing regional dances! Many students and staff expressed regret later that they hadn’t dressed up and vowed to participate if we do this again!

The photos you have show all that participated.(The fabulous officers of the club even persuaded several guys to show off their regional attired and explain how it is worn!) Do you have the names of those pictured? If not, let me know and I will resend the photos with a caption naming participants.



Follow on [GGUSOCIAL](#) for fun updates from GGU



FACILITIES UPDATES

FOR ALL THE FACILITIES-RELATED REQUESTS:

During facility hours, call the Information Desk Operator at the main number: 415 442-7000 or stop by the 1st Floor Main Lobby for in-person requests. For requests by email, send a message to bsf@ggu.edu.

For all requests or questions about room reservations for classes and events, the point-person is Campbell Vaessen: cvaesson@ggu.edu.

Additionally, below is a link to a registry of helpful information built around Safety and Security for employees while on campus and within the city.

Here: [GGU For All](#)

**Effective October 1, 2024,
Facility hours of operation:**

**Monday to Thursday, 8AM to 10PM
Fridays, 8AM to 6PM
Saturday and Sunday, Closed**



GOLDEN GATE UNIVERSITY'S OTTO & VELIA BUTZ LIBRARIES

The formerly separate Law and Business libraries are now one administrative unit. The new arrangement allows all students, faculty, and staff to find more convenient access for research needs whether they be business and law-related or some combination of subjects appropriate for cross-disciplinary research.

You can see all the convenient resource and service options on the new library homepage: <https://ggu.edu/libraries/>



GGU STAFF COUNCIL

@STAFFCOUNCIL@GGU.EDU

The purpose of the Golden Gate University Staff Council is to serve as a voice for all staff as part of the university's Shared Governance efforts, advise the President on the working climate, and to raise, discuss, and advance staff issues and concerns. The Council welcomes your thoughts and ideas at staffcouncil@ggu.edu, or anonymously at <https://tinyurl.com/GGUStaffCouncil>.





FACULTY SELF-SERVICE

ARE YOU SPRING TERM READY?

Fall Term Academic Calendar. All important dates: beginning and end of terms, holidays, and when grades are due can be found on the calendar.



FALL-TERM 2025

The Registrar's Office Self-Service web application for faculty, allows users to interact directly with GGU's student information system, Colleague. Via the application, faculty can perform the following tasks:

- View their class rosters and send email messages to students.
- Create sign-in sheets for in-person class meetings.
- Record attendance for class meetings, either present on-site or attended remotely.
- View their class rosters and send email messages to students. Create sign-in sheets
- Drop students due to non-attendance during the first two weeks of the term.

***Note:** if warranted, you will have to continue to submit "At-Risk Concern" and/or "Allegations of Academic Dishonesty" reports via the GGU4YOU course roster.

The Self-Service icon will appear on your myGGU "SSO Resources" pane automatically. If you do not see the icon by the first day of the term, please contact the Registrar's Office at records@ggu.edu.

Click [HERE](#) for a short tutorial.

GRADE DUE-DATE INFORMATION

important dates and deadlines found on the [Academic Calendar](#)

Dates	Due
Spring 2024 "B" Term	5:00pm on Tuesday, March 11th, 2025
Spring 2024 "A"	5:00pm on Friday, May 2nd, 2025
Spring 2024 "C"	5:00pm on Friday, May 2nd, 2025

If you have more questions regarding Self-Service for Faculty Click [HERE](#)

FREQUENTLY ASKED QUESTIONS

Recording Attendance

- Faculty are required to post attendance in faculty self-service. The Self-Service resource is to be used for recording attendance and final grades. Attendance must be recorded for all students who attend in-person and online-synchronous class meetings. It's important for attendance to be recorded during, or immediately after, each class meeting.

Requests to Falsify Attendance Records

- If students ask that you falsify their attendance records, either by recording attendance for dates when they were absent, or by recording that they attended in-person rather via web conference, this would be considered a violation of GGU's [Student Code of Conduct](#). If this situation arises, please contact the Dean of Students at divofstudentsuccess@my.ggu.edu and provide relevant information such as the course you are teaching, students' names and ID numbers, and their specific requests to falsify their attendance records.

Make-Up In-Person Class Meetings

- You may not offer make-up in-person class meetings for VA education benefits recipients only. These students must attend in-person class meetings that have been formally scheduled with the Registrar's.

IF YOU HAVE ANY ADDITIONAL QUESTIONS REGARDING ATTENDANCE PLEASE CLICK [HERE](#)



CONT.

IGGU 's attendance policy requires that all students must attend every in-person session for courses with HSF and SF sections, regardless of military or other status. We received many questions from faculty regarding attendance policies and recording attendance. This short FAQ sheet is designed to address the common questions we've received.

Please direct VA students to va@ggu.edu with any attendance related questions.

Golden Gate University's Attendance Requirements

- Every term the schools schedule courses that have one or more in-person meeting sessions. These courses are identified with instructional codes HSF and SF. Student registered in these courses are required to attend every class meeting in-person and should not be attending any of the course meetings remotely. This requirement applies to all students in these course sections regardless of military or other statuses. Should you have questions regarding GGU's attendance requirements, please contact your program director or school dean.

Questions about VA Residency Requirements

- Veteran students are informed each term about what they need to do to meet the VA residency requirements. These requirements are complicated, and it is important that students are directed to someone who can best respond to their questions. Students who have questions about their residency requirements should contact VA@ggu.edu. Student can also meet with a GGU VA Certifying Official to discuss what options are available to them.
- If a VA student indicates that they are not able to attend the in-person meeting date(s) for your course, do not offer any alternate dates that are not already published on GGU's [Course Schedule](#) page. It's natural for us to want to accommodate students, but making exceptions puts the student at-risk of not receiving their benefits

ACADEMIC UPDATES

THE ACADEMIC TERM BELOW ARE APPLICABLE TO STUDENTS ENROLLED IN ALL UNDERGRADUATE, GRADUATE, AND CERTIFICATE PROGRAMS OFFERED AT GOLDEN GATE UNIVERSITY.

THESE ACADEMIC CALENDARS MAY NOT APPLY TO GGU WORLDWIDE ACADEMIC PROGRAMS.

Spring 2025 Academic Period

Academic Term	25/SA (15 Weeks)	25/SB (7.5 Weeks)	25/SC (7.5 Weeks)
Registration Opens	Nov 11	Nov 11	Nov 11
Student Success Orientation	Jan 07	Jan 07	Jan 07
Instruction Begins	Jan 12	Jan 12	Mar 05
Last Day to Register or Add Course – Late Registration process is required after this date.	Jan 18	Jan 18	Mar 11
Martin Luther King Jr. Holiday (Monday)*	Jan 20	Jan 20	N/A
Payment Due	Jan 31	Jan 31	Mar 25
Last Day to Drop Course Without Tuition Charge or "W" Grade (Except Oregon Residents)	Feb 01	Feb 01	Mar 25
<u>Campus Week</u>		Feb 03 – 08	Mar 24 – 29
President's Day Holiday (Monday)*	Feb 17	Feb 17	N/A
Last Day to Withdraw from Course with "W" Grade, Change to Audit Status, or Elect CR/NC (Pass/Fail) Grading	Apr 12	Feb 25	Apr 19
Instruction Ends	Apr 26	Mar 04	Apr 26
Grades Due	May 02	Mar 11	May 02

AT RISK STUDENTS & REPORTING



There are many ways to communicate to someone about students who are at-risk. The term at-risk is used to identify students who are not meeting the expectations of your class because they've stopped attending, participating, submitting assignments, have shared information with you about dropping out, they've told you they can't continue the class for various reasons or the student has shown concerning behavioral issues. Violating Golden Gate University's Academic Policy also puts the student at-risk.

These are just some examples of students who have shown at-risk behaviors. you may have experienced other situations where you were concerned about the student's ability to be successful. If at any time in the term you believe a student is at-risk, the best way to communicate your concerns is to submit an at-risk report. It's always best practice to submit the at-risk report as soon as possible

Reporting at-risk students is easy. Log into the MyGGU portal, and click on GGU4U and then go to your course roster found under "Course Administration." Simply locate the student you are concerned about and to the right of their name is the "AT-RISK" Reporting button.

OFFICE OF ACCESSIBLE EDUCATION



The Office of Accessible Education strives to create equity at GGU through providing in-class and exam accommodations for students with documented disabilities.

It is our goal to partner with faculty and assist with any challenges and or concerns regarding students. We encourage faculty to reach out to our office early and as often as needed.

Our fall letter and memos will be circulated at the beginning of the term. We look forward to partnering with you!

Please contact the Office of Accessible Education at gguds@ggu.edu. for any questions.

INSTRUCTIONAL DESIGNERS

eLearning has a new video platform – Echo360!

In addition to creating and uploading course videos, Echo360 offers several engagement tools to promote active learning and interaction in your courses. Some of these engagement tools include:

- Polling: Create polls to check comprehension and encourage participation during lectures.
- Q&A: Allow students to ask questions anonymously or publicly, promoting a collaborative learning environment.
- Quizzes: Embed quizzes into video lectures to reinforce learning and track progress. Please reach out to your instructional designer with any questions.
- We look forward to working with you all this semester!

-GGU eLearning

INSTRUCTIONAL MODES



- Hybrid (In-Person/Online) (Section Code: HSF): Instruction includes a combination of in-person and online (synchronous or asynchronous) coursework. At least 20% of the instruction time must include in-person class meetings. In-person class meetings cannot be attended remotely. In-person and synchronous online class meeting dates and times are listed on the schedule and course syllabus. Satisfies “in residence” requirements for Veteran Affairs Education Benefits and residency requirements for international students (F-1 Visa holders).
- In-Person (Section Codes: SF): Instruction is delivered through in-person class meetings. Satisfies “in residence” requirements for Veteran Affairs Education Benefits and residency requirements for international students (F-1 Visa holders).
- Online-Asynchronous (Section Code: C): Instruction is delivered primarily through asynchronous coursework but may include optional synchronous online class meetings. Does not satisfy “in residence” requirements for Veteran Affairs Education Benefits. Does not satisfy residency requirements for international students (F-1 Visa holders).
- Online-Synchronous (Section Code: WC): Instruction is delivered primarily through live online class meetings but may include asynchronous coursework. Does not satisfy “in residence” units for Veteran Affairs Education Benefits. Does not satisfy residency requirements for international students (F-1 Visa holders).



NEW FACES AT GGU

Divya Madhok

We'd like to welcome back Divya Madhok as the new Academic Program Coordinator at the Ageno School of Business.

