

Golden Gate University School of Law Unpaid Externships: Externship Hours Policy

Students may extern for credit only at a private, government, or non-profit placement that has been approved prior to the start of the externship. Students may earn a minimum of 2 credits and a maximum of 8 credits over the summer or a maximum of 13 credits during the spring and fall terms. All requests to earn more than 4 credits per term must receive additional approval.

Students must remain in their placement for a minimum of seven weeks within the bounds of the summer term and a minimum of twelve weeks within the bounds of the spring and fall terms. Hours externed before the start or after the end of instruction will not count toward externship credits. Students must plan to meet their hours within or after the minimum number of weeks unless the exceptions below apply.

If the externship includes public interest or public service, then the student may complete externship hours before the seven-week timeframe (summer) or twelve-week timeframe (spring/fall) and apply additional hours needed to make the minimum timeframe to [pro bono](#). If the externship does not include public interest or public service, then the student must 1) receive assurances from their placement supervisor that the student may serve additional hours as a volunteer to satisfy the minimum timeframe and 2) confirm these assurances with the Director of Externships. Students without appropriate assurance must drop the class by the add/drop date or simply adjust their placement schedule to meet the minimum timeframe.

(upd. 12/2020)