



Paid Externships: Externship Hours Policy

Students may extern for both pay and credit only at any private, government, or non-profit placement that has been approved pursuant to the Pilot Program guidelines. Students may earn a minimum of 2 credits and a maximum of 8 credits over the summer or a maximum of 13 credits during the spring and fall terms. All requests to earn more than 4 credits per term must receive additional approval.

Students must remain in their placements for *credit purposes* for a minimum of seven weeks within the bounds of the summer term and a minimum of twelve weeks within the bounds of the spring and fall terms. Hours externed before the start or after the end of instruction *will not count toward externship credit, but students may be paid employees of the placement* outside of that timeframe.