



GOLDEN GATE UNIVERSITY

OFFICE OF THE REGISTRAR

CERTIFICATE PROGRAM REQUEST

Admitted students may use this form to add a certificate program or to request a certificate of completion. **(Do not use this form to apply for graduation from a degree program.)**

This form may be completed and signed digitally by downloading the file to a computer, entering information, saving it, attaching it to an email message, and sending it to records@ggu.edu. This form can also be sent to: Golden Gate University, Office of the Registrar, Suite 1350, 536 Mission Street, San Francisco, CA 94105-2968; or fax it to 415-442-7223.

If you are uncertain about the exact requirements of the certificate program you are seeking to add or complete, please consult your academic advisor, or the academic catalog for the academic year you began the program. Please allow eight to ten weeks for delivery of certificate of completion following completion of the program's requirements and submission of this form.

A. Student Information

GGU ID Number

Last/Family Name

First/Given Name

Telephone Number

Email Address

B. Add Certificate Program

I am applying to add: Undergraduate Graduate Law School Certificate Program: _____
(Please refer to the "Program Codes" listed on the second page of this form.)

C. Certificate of Completion Request

I plan to complete all requirements by the end of: Fall Spring Summer _____
Year

Undergraduate Graduate Law School Certificate Program: _____
(Please refer to the "Program Codes" listed on the second page of this form.)

Name as you would like it to appear on your certificate (please print or type):

Note: If you wish to have your document issued in a name that differs from the one the university has on record for you, you must attach documentation verifying a legal name change, such as a photocopy of a marriage license, passport, Social Security card or other legal document. The university will change your name in our records to reflect this new name.

Address where you want certificate mailed:

Address (Number and Street) or P.O. Box

Apt. No.

City (Include District if applicable)

State/Province

ZIP/Postal code

Country

Telephone Number

Email Address

D. Authorization

Student Signature

Date

2022-2023 Golden Gate University Certificate Program Codes

UNDERGRADUATE PROGRAMS

SCHOOL OF UNDERGRADUATE STUDIES

PROGRAM CODE	PROGRAM TITLE
CERTU.DAVT	DATA ANALYTICS: BASIC PROFICIENCY IN DATA VISUALIZATION WITH TABLEAU UNDERGRADUATE CERTIFICATE
CERTU.DAHQL	DATA ANALYTICS: BASIC PROFICIENCY IN PROGRAMMING WITH HQL UNDERGRADUATE CERTIFICATE
CERTU.DAPYT	DATA ANALYTICS: BASIC PROFICIENCY IN PROGRAMMING WITH PYTHON UNDERGRADUATE CERTIFICATE
CERTU.DAR	DATA ANALYTICS: BASIC PROFICIENCY IN PROGRAMMING WITH R UNDERGRADUATE CERTIFICATE
CERTU.DASAS	DATA ANALYTICS: BASIC PROFICIENCY IN PROGRAMMING WITH SAS UNDERGRADUATE CERTIFICATE
CERTU.FIN	FINANCE UNDERGRADUATE CERTIFICATE
CERTU.IT	INFORMATION TECHNOLOGY UNDERGRADUATE CERTIFICATE
CERTU.INTBS	INTERNATIONAL BUSINESS UNDERGRADUATE CERTIFICATE
CERTU.LMCD	LEADING AND MANAGING THROUGH CHANGE AND DISRUPTION UNDERGRADUATE CERTIFICATE
CERTU.OPMG	OPERATIONS AND SUPPLY CHAIN MANAGEMENT UNDERGRADUATE CERTIFICATE
CERTU.PADL	PUBLIC ADMINISTRATION LEADERSHIP UNDERGRADUATE CERTIFICATE

GRADUATE PROGRAMS

SCHOOL OF ACCOUNTING

PROGRAM CODE	PROGRAM TITLE
CERTG.ADAN	ACCOUNTING DATA AND ANALYTICS GRADUATE CERTIFICATE
CERTG.ACCTFND	ACCOUNTING FOUNDATIONS GRADUATE CERTIFICATE
CERTG.ADVA	ADVANCED ANALYTICS FOR ACCOUNTANTS GRADUATE CERTIFICATE
CERTG.CPAA	CPA APPLIED ACCOUNTING GRADUATE CERTIFICATE

AGENO SCHOOL OF BUSINESS

PROGRAM CODE	PROGRAM TITLE
CERTG.ACA	ANALYTICS FOR COMPETITIVE ADVANTAGE GRADUATE CERTIFICATE
CERTG.CNRES	CONFLICT RESOLUTION AND COACHING GRADUATE CERTIFICATE
CERTG.FLP	FINANCIAL LIFE PLANNING GRADUATE CERTIFICATE
CERTG.FINPL	FINANCIAL PLANNING GRADUATE CERTIFICATE
CERTG.HRM	HUMAN RESOURCE MANAGEMENT GRADUATE CERTIFICATE
CERTG.IOPSY	INDUSTRIAL-ORGANIZATIONAL PSYCHOLOGY GRADUATE CERTIFICATE
CERTG.IT	INFORMATION TECHNOLOGY MANAGEMENT GRADUATE CERTIFICATE
CERTG.PM	PROJECT MANGEMENT GRADUATE CERTIFICATE
CERTG.SCSM	SECURITY IN COMPUTER SYSTEMS MANAGEMENT GRADUATE CERTIFICATE
CERTG.URBAN	URBAN INNOVATIONS GRADUATE CERTIFICATE

BRADEN SCHOOL OF TAXATION

PROGRAM CODE	PROGRAM TITLE
CERTG.ADTAX	ADVANCED STUDIES IN TAXATION GRADUATE CERTIFICATE
CERTG.ESAT	ESTATE PLANNING GRADUATE CERTIFICATE
CERTG.INTAX	INTERNATIONAL TAXATION GRADUATE CERTIFICATE
CERTG.SALT	STATE AND LOCAL TAXATION GRADUATE CERTIFICATE
CERTG.TAX	TAXATION GRADUATE CERTIFICATE

SCHOOL OF LAW*

PROGRAM CODE	PROGRAM TITLE
CERTL.ESPL	ESTATE PLANNING LAW GRADUATE CERTIFICATE
CERTL.TAX	TAXATION LAW GRADUATE CERTIFICATE
CERTL.CORP	CORPORATE AND COMMERCIAL LAW GRADUATE CERTIFICATE
CERTL.IMGRTN	IMMIGRATION GRADUATE CERTIFICATE
CERTL.LILS	LITIGATION AND LAYERING SKILLS GRADUATE CERTIFICATE
CERTL.USLP	US LEGAL PRACTICE GRADUATE CERTIFICATE

* These programs are only available to students who have been admitted to the Law School.

Processing Steps:

To add a certificate program, this form will be forwarded to the student's academic advisor after submission to the Registrar's Office. If the request is approved, the academic advisor will add the requested program to the student's academic record. The student's academic advisor will send a response to this request to the student via email within 20 working days of the receipt of the petition. Students may contact their academic advisor with any follow-up questions.

To receive a certificate of completion, this form will be processed by the Registrar's Office after submission. The Registrar's Office will send a response upon receipt and a formal email information notice once the certificate is completed.

For Golden Gate University Use Only

Add Certificate Program:

Approved Denied Reason: _____

Admission Evaluator/Academic Advisor _____ Date _____

Certificate of Completion:

_____ Date received Initials of receiver _____ Date sent

Student Account Status: Paid-in-full Balance due Other hold